

## REGIONAL SCHOOL UNIT 13

# Regional Budget Meeting

# May 30, 2017, 6:00 PM Oceanside High School

# **District Referendum**

June 13, 2017

Local voting locations



## RSU # 13 - Budget Information July 1, 2017 – June 30, 2018

Per State Law, the RSU # 13 School Budget approval process requires two steps.

#### <u>Step 1:</u>

Every school system in the State is required to have a Regional Budget Meeting where the Citizens will vote on each of 11 expense articles. A final budget will be adopted at the end of this meeting. The meeting will be held on Tuesday, May 30, 2017 starting at 6:00 P.M. at Oceanside High School.

#### <u>Step 2:</u>

There will be a District wide referendum to validate the budget approved on May 30, 2017. **The referendum will be held on Tuesday, June 13, 2017,** and voting will be in each town at the town's designated polling place. The referendum question will be a "Yes" or "No" question simply asking, "Do you favor approving the Regional School Unit No. 13 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?" The law change does not allow for the amount of the adopted budget to be included on the ballot. The School District will have printed material about the budget available at the polling places.

RSU # 13 Regional Budget Meeting Oceanside High School - East Tuesday May 30, 2017. Starting at 6:00 P.M. in the gymnasium

> Referendum Vote Tuesday, June 13, 2017 – Town Polls

> > www.rsu13.org/budget



John McDonald, Superintendent 596-6620 jmcdonald@rsu13.org Pete Orne, Business Manager 596-2001 peter.orne@rsu13.org

Schools		School Board	
<b>Cushing Community School</b> Dawn Jones, Teaching Principal	(K-5)	Member	Term Expires
354-2312 djones@rsu13.org		Steve Roberts, Chair sroberts@rsu13.org	Nov-19
<b>Gilford Butler School</b> Ben Tripp, Asst. Principal 594-7666 <u>btripp@rsu13.org</u>	(K-2)	<b>Loren Andrews, Vice Chair</b> <u>landrews@rsu13.org</u>	Mar-18
<b>Owls Head Central School</b> Ben Tripp, Asst. Principal	(3-5)	Carol Bachofner cbachofner@rsu13.org	Nov-17
594-5650 <u>btripp@rsu13.org</u>		Jessie Butler jbutler@rsu13.org	Mar-20
South School(PJustin Bennett, Principal596-2020jbennett@rsu13.org	reK-5)	Ron Gamage rgamage@rsu13.org	Jun-18
<b>Thomaston Grammar School</b> Ainslee Riley, Principal	(K-5)	Nancy Jeffers njeffers@rsu13.org	Nov-18
354-6353 <u>ariley@rsu13.org</u>		Tom Peaco <u>tpeaco@rsu13.org</u>	Nov-18
<b>Oceanside Middle School</b> William Gifford, Principal 354-2502	(6-8)	Kella River kriver@rsu13.org	Jun-17
wgifford@rsu13.org		Susan Allen Thomas sthomas@rsu13.org	Aug-17
Oceanside High School Jen Curtis, Principal 596-2010 jcurtis@rsu13.org	(9-12)	<b>Gerald Weinand</b> <u>gweinand@rsu13.org</u>	Nov-19

#### RSU 13 School Board Recommended - By Article - 5-18-17

		FY16 Approved Budget	FY17 Approved Budget (Modified 5-31-16)	FY18 Recommended Budget	\$ Increase (Decrease)	% Increase (Decrease)
Regular Ins	struction:					
26. F	Regular Instruction Programs					
	TOTAL-Reg Instruction Programs	\$9,345,154	\$9,465,367	\$9,537,359	\$71,991	0.8%
2.	Aternative Education	\$372,574	\$341,691	\$342,650	\$959	0.3%
9.	English as a 2nd Language	\$84,657	\$87,670	\$92,849	\$5,179	5.9%
11.	Gifted & Talented	<u>\$171,414</u>	<u>\$244,678</u>	\$247,300	\$2,622	<u>1.1%</u>
TOTAL A	RTICLE 1 - Regular Inst	\$9,973,799	\$10,139,406	\$10,240,000	<u>\$100,594</u>	1.0%
Special Ed	ucation Instruction:					
28.	Resource Class Placement	\$1,134,405	\$1,170,245	\$1,464,203	\$293,958	25.1%
	Self-Contained Class	\$1,933,110	\$2,028,238	\$2,177,080	\$148,842	7.3%
	Homebound/Hospital	\$3,273	\$3,273	\$3,000	(\$273)	(8.4%)
	Adminstration	\$352,352	\$388,461	\$341,241	(\$47,220)	(12.2%)
	Social Work Services	\$65,954	\$132,196	\$357,207	\$225,011	170.2%
	Psychological Services	\$153,704	\$160,512	\$166,031	\$5,519	3.4%
	Speech Pathology	\$358,527	\$373,469	\$335,608	(\$37,861)	(10.1%)
	Occupational Therapy - Relate	\$136,019	\$142,473	\$149,463	\$6,990	4.9%
	Physical Therapy Services	<u>\$79,133</u>	<u>\$94,172</u>	<u>\$92,863</u>	(\$1,309)	<u>(1.4%)</u>
	TOTAL Other Special Programs	\$793,337	\$902,822	\$1,101,172	\$198,350	22.0%
	Summer School	<u>\$37,397</u>	\$26,846	\$36,711	<u>\$9,866</u>	<u>36.7%</u>
TOTAL A	RTICLE 2 - Special Ed	\$4,253,874	\$4,519,886	\$5,120,000	\$600,114	13.3%
CTE Instru		<b>\$926 695</b>	<b>\$206 042</b>	<b>\$770.250</b>	(\$26,402)	(4.50())
3.	CTE Instruction	<u>\$836,685</u>	<u>\$806,843</u>	<u>\$770,350</u>	<u>(\$36,493)</u>	<u>(4.5%)</u>
MCST		\$836,685	\$806,843	\$770,350	(\$36,493)	(4.5%)
Other instr	uction (including summer school and extracurric Co-curricular		¢76 001	¢ 47.065	(\$28.2(())	(27.10/)
0. 10.	Extra-curricular	\$75,892 \$480,155	\$76,231 \$400,510	\$47,965 \$460,070	(\$28,266)	(37.1%)
10. 31.	Summer School	<u>\$480,155</u> <u>\$0</u>	<u>\$490,519</u> <u>\$0</u>	<u>\$460,070</u> <u>\$13,650</u>	<u>(\$30,449)</u> <u>\$13,650</u>	<u>(6.2%)</u> <u>#N/A</u>
	RTICLE 4 - Other Inst	\$556,046	\$566,750	\$521,650	( <b>\$45,100</b> )	(8.0%)
	d staff support:	<i>\$220,010</i>	¢e ooji e o	<i><i><i><i>q</i>c</i><b>1</b><i>,ccc</i></i></i>	(\$10,100)	(010 / 0)
	t Support Services					
12.	Guidance Services	\$565,533	\$513,826	\$520,661	\$6,835	1.3%
13.	Health Services	\$295,363	\$269,678	\$313,068	\$43,390	16.1%
16.	Instructional Technology	\$1,078,316	\$1,113,308	\$1,133,238	\$19,930	1.8%
23.	Other Student Support Services	\$27,223	\$28,867	\$12,500	(\$16,367)	(56.7%)
	udent Support Services	\$1,966,435	\$1,925,679	\$1,979,467	\$53,788	2.8%
	Support Services		. , ,	. , ,	. ,	
14.	Improvement of Instruction	\$192,042	\$258,085	\$143,852	(\$114,233)	(44.3%)
15.	Improvement of Staff Training	\$145,230	\$133,700	\$164,518	\$30,818	23.1%
17.	Library Services	\$298,470	\$364,433	\$344,054	(\$20,379)	(5.6%)
30.	Student Assessment	\$27,910	<u>\$27,910</u>	\$34,935	\$7,025	25.2%
	TOTAL Staff Support Services	\$663,653	\$784,128	\$687,359	(\$96,769)	(12.3%)
TOTAL A	RTICLE 5 - Support	\$2,630,088	\$2,709,807	\$2,667,000	(\$42,807)	(1.6%)
	ninistration:					·
32 S	System Administration					
	School Board	\$115,972	\$115,972	\$93,613	(\$22,359)	(19.3%)
	Superintendent's Office	\$262,881	\$274,588	\$248,598	(\$25,990)	(9.5%)
	Business Office	\$306,746	\$316,587	\$319,867	\$3,280	1.0%
TOTAL A	RTICLE 6 - System Admin	\$685,600	\$707,258	\$665,000	(\$42,258)	(6.0%)
School adn	ninistration:		,			. /
	School Administration <b>RTICLE 7 -School Admin</b>	\$1,402,397	\$1,238,846	\$1,415,000	\$176,154	14.2%
IUIALA		φ <b>1,4</b> 0 <b>4,3</b> 77	φ <b>1,430,04</b> 0	φ1,413,000	φ <b>170,134</b>	14.470

	FY16 Approved Budget	FY17 Approved Budget (Modified 5-31-16)	FY18 Recommended Budget	\$ Increase (Decrease)	% Increase (Decrease)
Transportation and buses:					
33. Transportation					
TOTAL ARTICLE 8 - Transport.	\$1,275,956	\$1,324,982	\$1,335,000	\$10,018	0.8%
Facilities maintenance:					
22 Operation & Maintenance of Plant					
Operation & Maint. of Plant	\$2,733,760	\$2,498,769	\$2,280,782	(\$217,987)	(8.7%)
Capital Renewal and Renovation	\$200,067	<u>\$797,671</u>	\$697,218	(\$100,453)	(12.6%)
TOTAL ARTICLE 9 - Maintenance	\$2,933,827	\$3,296,440	\$2,978,000	(\$318,440)	(9.7%)
Debt services and other commitments:					
TOTAL ARTICLE 10 - Debt	\$434,364	\$391,781	\$930,000	\$538,219	137.4%
All other expenditures, including child nutrition:					
Food Service Transfer	\$258,000	\$258,000	\$258,000	<u>\$0</u>	0.0%
TOTAL ARTICLE 11 - Other	\$258,000	\$258,000	\$258,000	\$0	0.0%
TOTAL RSU #13 EXPENDITURES	<u>\$25,240,636</u>	<u>\$25,960,000</u>	<u>\$26,900,000</u>	<u>\$940,000</u>	<u>3.6%</u>

REVENUE					
Local Share EPS	\$14,874,921	\$14,925,101	\$14,867,737	(\$57,364)	(0.4%)
Local Only Debt Service	\$327,774	\$289,150	\$824,609	\$535,459	185.2%
Additional Local Share	\$5,667,065	\$5,941,085	\$5,998,423	\$57,338	1.0%
Tuition Other Schools - Reg Elementary	\$80,000	\$0	\$22,500	\$22,500	-
Tuition Other Schools - Reg Secondary	\$635,000	\$642,250	\$745,000	\$102,750	16.0%
Tuition Other Schools - Special Ed K-8	\$145,000	\$70,000	\$45,000	(\$25,000)	(35.7%)
Tuition Other Schools - Special Ed 9-12	\$82,000	\$140,000	\$130,000	(\$10,000)	(7.1%)
Transportation Fees Other Government -ME	\$0	\$0	\$0	\$0	-
Interest Revenues	\$8,325	\$12,500	\$12,500	\$0	0.0%
Event Admission Receipts - Secondary	\$16,500	\$17,000	\$18,000	\$1,000	5.9%
Misc. Revenue from Other Local Governmen	\$13,500	\$13,500	\$2,500	(\$11,000)	(81.5%)
Misc. Revenues - Sales & Refunds	\$15,000	\$15,000	\$27,500	\$12,500	83.3%
State Contribution	\$2,918,551	\$3,434,664	\$3,496,481	\$61,817	1.8%
State Agency Client Receipts - K-8	\$0	\$17,750	\$17,750	\$0	0.0%
National Board Certification Supplement	\$12,000	\$12,000	\$12,000	\$0	0.0%
E-Rate Reimbursement	\$25,000	\$35,000	\$35,000	\$0	0.0%
MaineCare/Medicaid	\$45,000	\$85,000	\$60,000	(\$25,000)	(29.4%)
Other Funds Transferred in	\$0	\$0	\$45,000	\$45,000	#N/A
Beginning Balance Carry Forward	<u>\$375,000</u>	<u>\$310,000</u>	<u>\$540,000</u>	\$230,000	<u>74.2%</u>
GRAND TOTAL	<u>\$25,240,636</u>	<u>\$25,960,000</u>	<u>\$26,900,000</u>	<u>\$940,000</u>	<u>3.6%</u>

#### VOTES TO BE ADOPTED BY THE SCHOOL BOARD REGIONAL SCHOOL UNIT NO. 13 AT MEETING ON May 18, 2017

VOTED: That the warrant for the Regional School Unit No. 13 (the "Regional School Unit") Budget Meeting presented to the meeting be and is hereby approved and that a Regional School Unit budget meeting be and is hereby called for May 30, 2017 for the purpose of voting on the annual budget for the Regional School Unit for the 2017-2018 fiscal year.

FURTHER VOTED: That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that a Regional School Unit budget validation referendum be and is hereby called for June 13, 2017 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2017-2018 fiscal year.

FURTHER VOTED: That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on May 30, 2017, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the June 13, 2017 Regional School Unit budget validation referendum.

#### WARRANT TO CALL REGIONAL SCHOOL UNIT NO. 13 BUDGET MEETING (20-A M.R.S. §1485)

TO: Jennifer L. Colby, a resident of Regional School Unit No. 13 (the "Regional School Unit") composed of the City of Rockland and the Towns of Cushing, Owls Head, South Thomaston, and Thomaston, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within Regional School Unit No. 13, namely, the City of Rockland and the Towns of Cushing, Owls Head, South Thomaston, and Thomaston, that a Regional School Unit Budget Meeting will be held at Oceanside East High School, 400 Broadway Street in the City of Rockland, Maine at 6:00 p.m. on May 30, 2017 for the purpose of determining the Budget Meeting articles set forth below.

**ARTICLE 1A**: To elect a moderator to preside at the meeting.

#### ARTICLES 1 THROUGH 11 AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES

**ARTICLE 1:** To see what sum the Regional School Unit will be authorized to expend for Regular Instruction.

#### School Board Recommends \$10,240,000

**ARTICLE 2:** To see what sum the Regional School Unit will be authorized to expend for Special Education. **School Board Recommends \$5,120,000** 

**ARTICLE 3:** To see what sum the Regional School Unit will be authorized to expend for Career and Technical Education. **School Board Recommends \$770,350** 

**ARTICLE 4:** To see what sum the Regional School Unit will be authorized to expend for Other Instruction. **School Board Recommends \$521,650** 

**ARTICLE 5:** To see what sum the Regional School Unit will be authorized to expend for Student and Staff Support.

#### School Board Recommends \$2,667,000

**ARTICLE 6:** To see what sum the Regional School Unit will be authorized to expend for System Administration. **School Board Recommends \$665,000** 

**ARTICLE 7:** To see what sum the Regional School Unit will be authorized to expend for School Administration. **School Board Recommends \$1,415,000** 

**ARTICLE 8:** To see what sum the Regional School Unit will be authorized to expend for Transportation and Buses. **School Board Recommends \$1,335,000** 

## **ARTICLE 9:** To see what sum the Regional School Unit will be authorized to expend for Facilities Maintenance. **School Board Recommends \$2,978,000**

**ARTICLE 10:** To see what sum the Regional School Unit will be authorized to expend for Debt Service and Other Commitments. **School Board Recommends \$930,000** 

**ARTICLE 11:** To see what sum the Regional School Unit will be authorized to expend for All Other Expenditures. **School Board Recommends \$258,000** 

#### ARTICLES 12 THROUGH 14 RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

**ARTICLE 12:** To see what sum the Regional School Unit will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the Regional School Unit will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. **Recommended amounts set forth below:** 

Total Appropriated (by municipality):		Total raised (and	RSU assessments by municipality):
Town of Cushing	\$ 2,259,872.96	Town of Cushing	\$ 2,259,872.96
Town of Owls Head	\$ 1,651,701.12	Town of Owls Head	\$ 1,651,701.12
City of Rockland	\$ 8,401,019.65	City of Rockland	\$ 6,729,260.50
Town of South Thomaston	\$ 1,858,163.76	Town of South Thomaston	\$ 1,858,163.76
Town of Thomaston	<u>\$ 4,193,460.48</u>	Town of Thomaston	<u>\$ 2,818,738.17</u>
Regional School Unit Total Appropriated	<u>\$ 18,364,217.97</u>	Regional School Unit Total Raised	<u>\$ 14,867,736.51</u>

Explanation: The Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Regional School Unit must raise and assess in order to receive the full amount of state dollars.

**ARTICLE 13:** To see what sum the Regional School Unit will raise and appropriate for the annual payments on debt service previously approved by the Regional School Unit voters for non-state-funded school construction projects and non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12.

School Board Recommends \$824,609.40

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Regional School Unit's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the Regional School Unit voters. **ARTICLE 14:** (Written ballot required). To see what sum the Regional School Unit will raise and appropriate in additional local funds (**Recommend \$6,565,032.03 \$5,998,422.63**), which exceeds the State's Essential Programs and Services allocation model by (**Recommend \$6,204,332.95 \$5,379,723.55**) as required to fund the budget recommended by the School Board.

The School Board recommends **\$6,565,032.03 \$5,998,422.63** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$6,204,332.95 \$5,379,723.55**: The Essential Programs and Services funding model does not fully support all of the costs associated with operating a comprehensive K-12 educational program, such as athletics/co-curricular activities, special education programs, alternative education programs, maintenance and transportation, nor does it recognize and account for the costs associated with maintaining small class sizes, operating small elementary schools in each community, and offering a broad level of academic programming including the instruction in the arts and Advanced Placement courses.

*Explanation:* The additional local funds are those locally raised funds over and above the Regional School Unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Regional School Unit budget for educational programs.

#### ARTICLE 15 SUMMARIZES THE PROPOSED SCHOOL BUDGET

**ARTICLE 15:** To see what sum the Regional School Unit will authorize the School Board to expend for the fiscal year beginning July 1, 2017 and ending June 30, 2018 from the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools. **School Board Recommends \$26,900,000** 

#### ARTICLE 16 AUTHORIZES EXPENDITURE OF GRANTS AND OTHER RECEIPTS

**ARTICLE 16:** In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

#### ARTICLE 17 AUTHORIZES THE ADULT EDUCATION PROGRAM AND RAISES THE LOCAL SHARE

**ARTICLE 17:** To see if Regional School Unit No. 13 will appropriate **\$163,510.39** for adult education and raise **\$111,673.39** as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

#### <u>ARTICLE 18 AUTHORIZES THE</u> CAREER AND TECHNICAL REGION BUDGET

**ARTICLE 18:** Shall the Region 8 Mid-Coast School of Technology career and technical education operating budget as approved by the cooperative board for the year beginning July 1, 2017, through June 30, 2018 be approved in the amount of **\$3,075,631**?

The local share from Regional School Unit No. 13 is \$770,349.23

#### ARTICLE 19 AUTHORIZES THE ADULT EDUCATION BUDGET FOR THE CAREER AND TECHNICAL REGION AND RAISES THE LOCAL SHARE

**ARTICLE 19:** Shall the Region 8 Mid-Coast School of Technology approve a budget for adult education in the amount of **\$268,846** for the year beginning July 1, 2017, through June 30, 2018, and raise \$84,000 as the local share with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of its adult education program?

The local share from Regional School Unit No. 13 is **\$21,673.39** 

#### ARTICLE 20 AUTHORIZES A TRANSFER TO THE CAPITAL RESERVE FUND

Shall the School Board be authorized to transfer **\$500,000.00** from unexpended balances at the end of the 2016-2017 fiscal year to the Capital Reserve Fund and to expend said funds only upon express authorization of the RSU voters?

#### ARTICLE 21 AUTHORIZES THE EXPENDITURE OF THE CAPITAL RESERVE FUND

To see what sum the Regional School Unit will be authorized to expend from the Capital Reserve Fund from the reserve already established for the purpose of capital repairs, maintenance and improvements. **School Board Recommends \$450,000** 

#### Given under our hand this day, May 18, 2017 at Rockland, Maine, Maine.

Steven Roberts, Chair	Nancy Jeffers
Loren Andrews, Vice Chair	Kella River
Carol Bachofner	Thomas Peaco
Jesse Butler	Susan Allen Thomas
Ronald Gamage	Gerald Weinand

A majority of the School Board of Regional School Unit No. 13.

A true copy of the Warrant, attest:

Jennifer L. Colby, Resident Regional School Unit No. 13

RSU # 13 - Budget Information July 1, 2017– June 30, 2018

Per State Law, the RSU # 13 School Budget approval process requires two steps.

Step 1:

Every school system in the State is required to have a Regional Budget Meeting where the Citizens will vote on each of 11 expense articles. A final budget will be adopted at the end of this meeting. The meeting will be held on Tuesday, May 30, 2017 starting at 6:00 P.M. at Oceanside High School. Step 2:

There will be a District wide referendum to validate the budget approved on May 30, 2017. **The referendum will be held on Tuesday, June 13, 2017**, and voting will be in each town at the town's designated polling place. The referendum question will be a "Yes" or "No" question simply asking, "Do you approve the budget that was adopted at the Regional Budget Meeting on May 30, 2017?" The law change does not allow for the amount of the adopted budget to be included on the ballot. The School District will have printed material about the budget available at the polling places.

RSU # 13 Regional Budget Meeting Oceanside High School, 400 Broadway, Rockland Tuesday, May 30, 2017. Starting at 6:00 P.M. in the auditorium

> Referendum Vote Tuesday, June 13, 2017 – Town Polls

#### NOTICE OF AMOUNTS ADOPTED AT BUDGET MEETING REGIONAL SCHOOL UNIT NO. 13 INFORMATION FOR VOTERS AT BUDGET VALIDATION REFERENDUM

TO: Municipal Clerks of the City of Rockland and the Towns of Cushing, Owls Head, South Thomaston and Thomaston, State of Maine

In the name of the State of Maine and pursuant to 20-A M.R.S. §1486(2) you are hereby directed to display this Notice of Amounts Adopted at Budget Meeting at the polling places within your respective municipalities to assist the voters of Regional School Unit No. 13 (the "Regional School Unit") in voting at the budget validation referendum to be held on June 13, 2017 for the purpose of determining if the Regional School Unit budget for the 2017-2018 fiscal year that was adopted at the Regional School Unit budget meeting on May 30, 2017 should be approved.

Cost Center Summary Budget Category	Amount	Amount Approved by Voters
	Recommended by	at the Budget Meeting*
	School Board	
Regular Instruction	\$10,240,000	
Special Education	\$5,120,000	
Career and Technical Education	\$770,350	
Other Instruction	\$521,650	
Student and Staff Support	\$2,667,000	
System Administration	\$665,000	
School Administration	\$1,414,000	
Transportation and Buses	\$1,335,000	
Facilities Maintenance	\$2,978,000	
Debt Service and Other Commitments	\$930,000	
All Other Expenditures	\$258,000	
Summary of Total Authorized General	\$26,900,000	
Fund Expenditures:		

\*Amounts to be completed by Superintendent of Schools under authority of School Board

The amount approved at the Regional School Unit budget meeting includes locally raised funds that exceed the maximum state and local spending target pursuant to 20-A M.R.S. §15671-A(5).

Steven Roberts, Chair	Nancy Jeffers
Loren Andrews, Vice Chair	Kella River
Carol Bachofner	Thomas Peaco
Jesse Butler	Susan Allen Thomas
Ronald Gamage	Gerald Weinand

A majority of the School Board of Regional School Unit No. 13.

May 30, 2017

John McDonald, Superintendent of Schools



## Superintendent's Budget

as Approved By School Board

## FY 2017-2018

School Board Recommended May 18<sup>th</sup>, 2017 Public Budget Meeting May 30<sup>th</sup>, 2017 Referendum in Local Communities June 13<sup>th</sup> 2017

## Budgeting Priorities Schools of Our Future

- Prioritize quality instruction and training
- Positively Impact effective programming
- Promote usable technology districtwide
- Minimize Expenditure Increase
- Minimize impact to taxpayers
  Anticipate increases in Debt
  - Anticipate increases in CTE (MCST Construction)
- Pay attention to historical expense data to budget
- Strategic use of Fund Balance to temper budget
- Appropriate use of Capital Reserve Fund

## **Target Budget & Outcome**

#### **TARGET**

• Increase to Taxpayer: 3.0%

#### **CURRENT**

- Increase to expense budget: **3.6%**
- Increase to Taxpayer: 2.5%



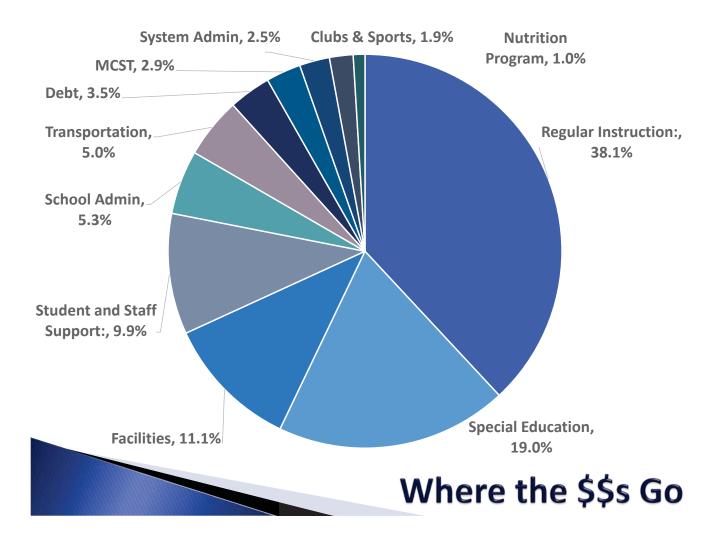
## **Taxpayer Impact**

	\$	%
Increase Cushing + Relative Students + Valuation	165,597	5.5%
Increase Owls Head - Relative Students + Valuation	29,637	1.1%
Increase Rockland + Relative Students 0 Valuation	213,108	2.4%
Decrease So. Thomaston - Relative Students - Valuation	(91,884)	-3.3%
Increase Thomaston ++ Relative Students ++ Valuation	<u>218,974</u>	<u>5.7%</u>
Overall increase to taxpayers	535,433	2.5%

RSU #13 Revenue Sources	2016-2017 REQUESTED	2017-2018 REQUESTED	\$ DOLLAR INCR/(DECR)	% of Total Revenue
Tuition & Cost Recovery	\$852,250	\$942,500	\$90,000	3.5%
Other Income (eRate, Rebates, Misc.)	\$58,000	\$105,500	\$47,500	0.4%
Fund Balance & Transfers	\$430,000	\$635,000	\$230,000	2.4%
State Contribution	\$3,464,414	\$3,526,231	\$61,818	13.1%
Local Portion	<u>\$21,155,336</u>	<u>\$21,690,769</u>	<u>\$535,433</u>	<u>80.6%</u>
Total	\$25,960,000	\$26,900,000	\$940,000	100.0%

## **Revenue Summary**

WARRANT ARTICLES	RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE
Article 1	Regular Instruction	\$10,139,400	\$10,240,000	\$100,600	1.0%
Article 2	Special Education	\$4,520,000	\$5,120,000	\$600,100	13.3%
Article 3	Career & Tech. Ed (MCST)	\$807,000	\$770,350	(\$36,500)	-4.5%
Article 4	Clubs & Sports (Other)	\$566,750	\$521,650	(\$45,100)	-8.0%
Article 5	Student Staff Support	\$2,710,000	\$2,667,000	(\$43,000)	-1.6%
Article 6	System Administration	\$707,000	\$665,000	(\$42,000)	-5.9%
Article 7	School Administration	\$1,240,000	\$1,415,000	\$175,000	14.1%
Article 8	Transportation	\$1,325,000	\$1,335,000	\$10,000	0.8%
Article 9	Ops & Maintenance	\$3,295,000	\$2,978,000	(\$318,000)	-9.7%
Article 10	Debt Service	\$392,000	\$930,000	\$538,000	137%
Article 11	Other Expenditures	<u>\$258,000</u>	<u>\$258,000</u>	<u>-</u>	<u>0.00</u>
	TOTAL	\$25,960,000	\$26,900,000	\$940,000	3.6%



RSU #13 Expense	2016-17	2017-18	DOLLAR	PERCENT	WARRANT
Cost Centers	BUDGET	REQUESTED	CHANGE	CHANGE	ARTICLES
Instruction	\$10,139,400	\$10,240,000	\$100,600	1.0%	Article 1

#### Article 1 – Regular Instruction

- Payroll & Benefits
- Addition of Freshman Academy Staff
- Reduction of One-time purchases
- Properly classify Special Education Staff and Supply Costs



RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
Special Education	\$4,520,000	\$5,120,000	\$600,100	13.3%	Article 2

#### Article 2 – Special Education

- Payroll & Benefits
- Add Social Workers and BCBA
- Move Payroll and Supplies from Federal Grants
- Move Out-of-District Tuition, Contracted Services, and Transportation to Federal Grants



RSU #13 Expense	2016-17	2017-18	DOLLAR	PERCENT	WARRANT
Cost Centers	BUDGET	REQUESTED	CHANGE	CHANGE	ARTICLES
СТЕ	\$807,000	\$770,350	(\$36,500)	-4.5%	Article 3

#### Article 3 – Career & Technical Education

• Reduction in relative enrollment

RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
Other Instruction	\$566,750	\$521,650	(\$45,100)	-8.0%	Article 4

Article 4 – Clubs & Sports

- Payroll & Benefits
- Adjustments to reflect actual historical expenditures without compromising programs.



RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
Student Staff Support	\$2,710,000	\$2,667,000	(\$43,000)	-1.6%	Article 5

#### Article 5 – Student & Staff Support

- Payroll & Benefits
- Reduction of Software Duplication
- New District Literacy Program K-5
- Increased Staff Training
- Grant funding of Restorative Practice

#### More services for less cost

RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
System Administration	\$707,000	\$665,000	(\$42,000)	-5.9%	Article 6

**Article 6 – System Administration** 

- Payroll & Benefits
- Reduction of Legal, Audit, & Contingency
- Reduction of 0.5 Staff (from FY16)



RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
School Administration	\$1,240,000	\$1,415,000	\$175,000	14.1%	Article 7

Article 7 – School Administration

- Payroll & Benefits
  - No increases since FY14
- Account for FY17 Board Approved

Teaching/Principal – Cushing (0.5FTE)

RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
Transportation	\$1,325,000	\$1,335,000	\$10,000	0.8%	Article 8

**Article 8 – Transportation** 

- Payroll & Benefits
- 2 net Bus Leases
- Cameras on most busses Finish implementation
- Fuel Adjustments to recent actual costs
- Special Services costs to grant funding
- Homeless Transportation
- Reduce Contingency

## **Expense Summary**

RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	
Ops & Maintenance	\$3,295,000	\$2,978,000	(\$318,000)	-9.7%	Article 9

#### **Article 9 – Operations & Maintenance**

- Payroll & Benefits
- Closing of Central Office/McLain School
- Additional Energy reductions
- Reduce Contingency
- Move Capital Expenditures, those designed to maintain or extend the useful life of a

building, to Capital Improvement Fund

RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
Debt Service	\$392,000	\$930,000	\$538,000	137%	Article 10

#### **Article 10 – Debt Service**

• Addition of partial payment on Schools of Our Future Construction and Renovation Bond(s)



RSU #13 Expense Cost Centers	2016-17 BUDGET	2017-18 REQUESTED	DOLLAR CHANGE	PERCENT CHANGE	WARRANT ARTICLES
Other Expenditures	\$258,000	\$258,000	-	0.00	Article 11

#### **Article 11 – Other Expenditures**

- Payroll & Benefits
- Increase in School Meal Prices

#### Article 12 – Essential Programs & Services (EPS)

(State's calculation of each member's required minimum assessment for state )

#### **EPS** appropriation amount The amount of the left column to as determined by the Maine DOE be appropriated by each town (State subsidy is the difference) Town of Cushing Town of Cushing \$2,259,872.96 \$2,259,872.96 Town of Owls Head \$1,651,701.12 Town of Owls Head \$1,651,701.12 City of Rockland \$8,401,019.65 City of Rockland \$6,729,260.50 Town of So. Thomaston \$1,858,163.76 Town of So. Thomaston \$1,858,163.76 Town of Thomaston Town of Thomaston \$4,193,460.48 \$2,818,738.17 Total Appropriated <u>\$18,634,217.97</u> Total Raised \$14,867,736.51



Article 13 – Debt Service

Local amount of previously approved non-state-funded school construction projects

## \$824,609.40

Schools of Our Future Cushing Community School Rockland District Middle School \$540,000.00 \$103,577.40 <u>\$181,032.00</u> <u>\$824,609.40</u>

## **Revenue Summary**

## Article 14 – Additional Local – WRITTEN VOTE REQUIRED

The difference between the total amounts of budgeted expenditures less the required local amounts from the member towns and the state over and above the state EPS model.



The Essential Programs and Services funding model does not fully support all of the costs associated with operating a comprehensive K-12 educational program, such as athletics/co-curricular activities, special education programs, alternative education programs, maintenance and transportation, nor does it recognize and account for the costs associated with maintaining small class sizes, operating small elementary schools in each community, and offering a broad level of advanced academic programming.

#### Article 15 - Summary

	Local Debt and			
	Additional Local	Required Local	State Contribution	<b>TOTAL Local Contribution</b>
Cushing	\$ 947,719	\$2,259,873	\$0.00	\$ 3,203,854
Owls Head	\$1,069,851	\$1,651,701	\$0.00	\$ 2,722,176
Rockland	\$2,726,484	\$6,279,261	\$2,121,759	\$11,131,241
South Thomaston	\$ 822,858	\$1,858,164	\$0.00	\$ 2,684,137
Thomaston	\$1,256,120	\$2,818,738	<u>\$1,374,722</u>	\$ 5,445,842
RSU #13	<u>\$6,823,032</u>	<u>\$14,867,737</u>	<u>\$3,496,481.46</u>	<u>\$25,187,250</u>



Other Income = \$ 1,712,750

**Revenue Summary** 

Total Budget = <u>\$26,900,000</u>

## **Revenue Summary**

## Articles 16 through 19 Grants, Adult Education, & MidCoast School of Technology

**ARTICLE 16:** In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

**ARTICLE 17:** To see if Regional School Unit No. 13 will appropriate **\$163,510.39** for adult education and raise **\$111,673.39** as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

**ARTICLE 18:** Shall the Region 8 Mid-Coast School of Technology career and technical education operating budget as approved by the cooperative board for the year beginning July 1, 2017, through June 30, 2018 be approved in the amount of **\$3,075,631**?

**ARTICLE 19:** Shall the Region 8 Mid-Coast School of Technology approve a budget for adult education in the amount of **\$268,846** for the year beginning July 1, 2017, through June 30, 2018, and raise \$84,000 as the local share with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of its adult education program?



## **Capital Reserve Warrant Article**

Approval at May 30<sup>th</sup> Budget Meeting

#### ARTICLE 20 AUTHORIZES A TRANSFER TO THE CAPITAL RESERVE FUND

Shall the School Board be authorized to transfer **\$500,000.00** from unexpended balances at the end of the 2016–2017 fiscal year to the Capital Reserve Fund and to expend said funds only upon express authorization of the RSU voters?

## **Capital Reserve Summary**

## **Capital Reserve Projects**

## ARTICLE 21

#### AUTHORIZES THE EXPENDITURE OF THE CAPITAL RESERVE FUND

To see what sum the Regional School Unit will be authorized to expend from the Capital Reserve Fund from the reserve already established for the purpose of capital repairs, maintenance and improvements.

School Board Recommends \$450,000



## **Capital Reserve Projects**

## ARTICLE 21

AUTHORIZES THE EXPENDITURE OF THE CAPITAL RESERVE FUND

\$ 50,000		Special Ed Room in current TGS IA space
\$ 35,000	•	Reconfiguration of South Special Ed program space
\$ 75,000		Reconfiguration of Central Office at South School
\$ 25,000		Reconfiguration of Technology Space - South School
\$ 30,000		Transition Weight Room to Classroom space – OHS
\$ 90,000		Re-roofing sections of South (former RDMS)
\$ 31,000		Re-roofing section of South – currently houses pre-k
\$ 65,000		Miscellaneous District Paving
\$ 25,000		South School Teacher Lounge Bathroom – reconfigure
\$ 426,000		

## **Capital Reserve Spending**

n - 5-11-17
ts by Tow
Assessment
8 Preliminary
3 - FY1
RSU #13

20	AV 2014 20	AVG Resident Pupils 2015 2016	lent Pupils 2016	3-Year		2016/20 Year.	2016/2015/2014 Three- Year Average State Volumion	25% Students	75% Victuation	Local Blandad	al Ied	State Split	lit	AVG Valuation	ation
Cushing 20			193.5	197.7	-2%	S	287,666,667 3%	Judeills 12.13%	14.48%	13.9%	0.1%	12.2%	3.8%	\$ 8,883,333	;,333
		157.5 143	143.5	153.2	-5%	Ś	353,150,000 <sup>3%</sup>	9.40%	17.77%	15.7%	0.1%	9.0%	-4.1%	\$ 9,766,667	6,667
Rockland 73	730.0 76	764.0 730	730.0	741.3	-1%	S	757,450,000	45.48%	38.12%	40.0%	-0.3%	46.0%	0.5%	\$	ı
South Thomaston 17	178.5 18	184.0 16	161.5	174.7	-5%	⇔	248,500,000 <sup>0%</sup>	10.72%	12.51%	12.1%	-0.2%	10.2%	-7.7%	\$ (516,	(516,667)
Thomaston 36	362.0 36	368.5 359	359.0	363.2	1%	S	340,016,667 4%	22.28%	17.11%	18.4%	0.3%	22.6%	2.5%	\$ 11,616,667	667
J		-		1630.0		S	1.986,783,333	100.00%	100.00%	100.0%		100.0%			
to adjust Budget by \$ amount:	\$ amount:		or %												
÷			0% E	Sxpenditu	Expenditure Increase										
Total RSU #13 Budget	÷	26,9(	26,900,000	З.	3.6%	Local I	Local Debt and Additional		Required Local	TOTAL L	TOTAL Local Contribution	tribution		Adult Ed	PE
State Subsidy	S	(3,49	(3,496,481)		Cushing	S	947,719	S	2,259,873	÷	ω,	3,203,854		\$ 15,	15,511
Other RSU#13 Income	S	(1,7]	(1,712,750)		<b>Owls Head</b>	÷	1,069,851	S	1,651,701	÷	,2	2,722,176		\$ 17,	17,510
TOTAL Local Contribution	on \$	21,69	21,690,769		Rockland	÷	2,726,484	S	6,279,261	÷	.6	9,009,482		\$ 44,	44,625
				South	South Thomaston	÷	822,858	S	1,858,164	÷	5,	2,684,137			13,468
Required Local	S	14,80	14,867,737		Thomaston	\$	1,256,120	\$	2,818,738	\$	4,	4,071,120		\$ 20,	20,559
Local Debt	Ś	8	824,609		<b>RSU #13</b>	÷	6,823,032	÷	14,867,737	÷	21,	21,690,769			111,673
Additional Local	\$	5,99	5,998,423											incl. MCST	ST
							TOTAL Local Contribution	l Contributic	u	Additic	onal Loca.	Additional Local - Tax Impact	act	Adult Ed	Εd
					_		FY18	ц	FY17		FY18 vs. FY17	FY17		Local	
					Cushing	\$	3,203,854	\$	3,038,257	Ş		165,597	5.5%	\$ 1,	1,818
					Owls Head	\$	2,722,176	\$	2,692,539	Ş		29,637	1.1%	\$	2,051
L X 12 ASSessment	Sessi	ment	L. `		Rockland	\$	9,009,482	\$	8,796,374	Ş		213,108	2.4%	\$ 4,	4,657
				South	South Thomaston	÷	2,684,137	\$	2,776,020	S		(91, 884)	-3.3%	\$ 1,	1,303
					Thomaston	\$	4,071,120	\$	3,852,147	\$		218,974	5.7%	\$ 2,	2,619
					<b>RSU #13</b>	÷	21,690,769	÷	21,155,336	÷		535,433	2.5%	\$ 12,	12,448
							TOTAL Local Contribution	l Contributic	u		Addition	Additional Local - Tax Impact	Tax Imp	act	
Change in	oe ir	ſ					<u>FY18</u>	ц	FY17	đ	per \$1,000			per \$100,000	000
		•			Cushing	Ś	10.68	÷	10.30	S		0.39		\$ 38	38.74
Mil Rate -	ate				Owls Head	\$	7.94	\$	7.43	\$		0.52		\$ 51	51.54
	1101	I			Rockland	<b>S</b>	11.74	÷	11.50	÷		0.24		\$ 27	24.02

http://www.maine.gov/education/data/statevaluation/statevalmenu.htm State Valuations and Calendar Year Average Pupils

http://www.maine.gov/doe/eps/ ED279 FY18 Preliminary

FY18 Assessment Worksheet 5-11-17.xlsx, FY18 Assessment (5-11-17)

24.02 (53.80) 39.95

0.40 **0.27** 

0.24 (0.54)

 $\Leftrightarrow \Leftrightarrow \Leftrightarrow$ 

11.50 11.13 10.75 **10.42** 

 $\boldsymbol{\diamond} \boldsymbol{\diamond} \boldsymbol{\diamond} \boldsymbol{\diamond}$ 

Rockland \$

South Thomaston \$

\$

Thomaston RSU #13

School Portion (estimate based on FY17 Valuation)

Sources:

11.74 10.59 11.15 **10.69** 

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# STATE OF MAINE DEPARTMENT OF EDUCATION AUGUSTA 04333

	STATE CALCULATION FO	R FUNDING PUBLIC EDU	STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT	кт	
ORG ID : 3161		RSU 13		2017 - 2018	- 2018
Section 4 : Calculation of Required Local Contribution - Mill Expectation	- Mill Expectation	and the second secon			Section : 4
A) subsidizable rupils (cxudues superinterident ne Member Municipality	ansiers for SAUS, NSOS & CSUS) by Menn Average Calendar Year Subsidizable Pupils	ver municipality Percantage of Total Pupils	Oper., Othr Sub, & Tchr. Ret. Allocation Distribution	Municipal Debt Allocation Distribution	Total Municipal Alllocation Distribution as a Percentage of Pupils
Cushing	193.5	12.19%	2,227,238.57 +	32,634.39 =	2,259,872.96
Owls Head	143.5	9.04%	1,651,701.12 +	0.00 =	1,651,701.12
Rockland	730.0	45.98%	8,401,019.65 +	0.00 =	8,401,019.65
South Thomaston	161.5	10.17%	1,858,163.76 +	0.00 =	1,858,163.76
Thomaston	359.0	22.62%	4,132,907.02 +	60,553.46 =	4,193,460.48
	Total 1,587.5	100.00%	18,271,030.12	93,187.85	18,364,217.97
B) State Valuation by Member Municipality					
	2014 / 2015 / 2016 Average State	Mill			Total Municipal Allocation Distribution per Valuation
Member Municipality	Valuation	Expectation			x Mill Expectation
Cushing	287,666,667	8.29			2,384,756.67
Owls Head	353,150,000	8.29			2,927,613.50
Rockland	757,450,000	8.29			6,279,260.50
South Thomaston	248,500,000	8.29			2,060,065.00

C) Required Local Contribution = the lesser of the previous two calculations :

8.29

340,016,667 **1,986,783,334** 

Total

Thomaston

2,818,738.17 **16,470,433.84** 

Membe	Member Municipality	Total Allocation by Municipality	Required Local Contribution by Municipality	Calculated Mill Rate	State Contribution by Municipality (Prior to adjustments)
Cushing		2,259,872.96 -	2,259,872.96	7.86	0.00
Owls Head		1,651,701.12 -	1,651,701.12	4.68	0.00
Rockland		8,401,019.65 -	6,279,260.50	8.29	2,121,759.15
South Thomaston		1,858,163.76 -	1,858,163.76	7.48	0.00
Thomaston		4,193,460.48 -	2,818,738.17	8.29	1,374,722.31
	Total	18,364,217.97	14,867,736.51		3,496,481.46
	Preliminary Not Yet Enacted – Adi	acted = Adiustments will be mad	ustments will be made to these printouts throughout FY 18	zhout FY 18	

#### ANNUAL NOTIFICATIONS

#### ASBESTOS

All schools/buildings in RSU # 13 have been inspected for the presence of Asbestos Containing Building Materials (ACBM's). A written plan for the management has been developed. This plan, noting the type and location of ACBM's is available for inspection at the office of the Superintendent and in each Principal's Office. Copies may be made on request at a cost of 10 cents per page. The management plan is an outline of operational procedures designed for the proper maintenance and safety of all people who work, study or are otherwise present in any of these buildings to minimize the exposure to asbestos hazards. The conditions of all ACBM's will be semiannually inspected.

#### FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Federal Law provides specific safeguards regarding the confidentiality of and access to student records. The law gives parents and eligible students the right to: inspect and review education records; request the amendment of education records to ensure that they are not inaccurate, misleading, or otherwise in violation of privacy or other rights; consent to disclosure of personally identifiable information contained in education records, except to the extent that the law authorizes disclosure without consent; file with the U.S. Department of Education a complaint concerning alleged failures to comply with the requirements of the law. A complete copy of the Federal Guidelines is available in the Superintendent's Office.

#### NONDISCRIMINATION/EQUAL OPPORTUNITY

There shall be no unlawful discrimination in educational programs, activities, or employment practices on the basis of race, national origin, religion, sex, age, or disability under the provisions of Title VI and IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act, and the Individuals with Disabilities Education Act (IDEA), and the Americans with Disabilities Act (ADA). The District does not discriminate on the basis of race, sex, national origin, religion, age, color, sexual orientation, physical or mental disability as defined by Title IX, Section 504, the Civil Rights Act, and the Maine Human Rights Act. Individuals who need auxiliary aids for effective communication in programs and services within RSU # 13 should make their needs known to the Principal. Questions, concerns, complaints, or request for additional information should also be directed to the Principal or the ADA Coordinator or Equal Opportunity Officer/Affirmative Action Officer c/o Superintendent of Schools, 28 Lincoln St., Rockland, ME 04841, and telephone: 207-596-6620.

#### SPECIAL EDUCATION CHILD FIND NOTICE

Do you know of a child who may have a disability? School districts are required to ensure that all students between the ages of 3 and 20 years (including private school students) who reside within the district's communities and are in need of special education and supportive services are identified and evaluated. If you have a child or are aware of a child who may have a disability and is not receiving necessary services: For students under the age of 5, contact: Knox County Child Development Services at 594-5933. For school age children, contact the district's Director of Student Services at 207-596-2003 or your community school. \*This notice is provided to meet state regulations for annual "Childfind" notification.